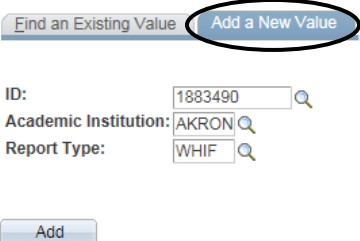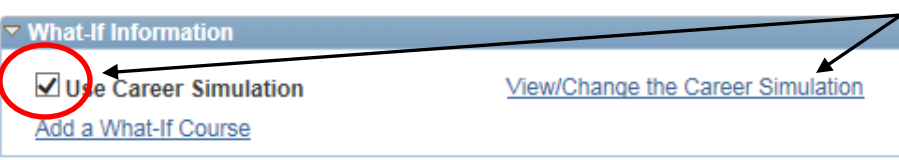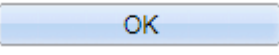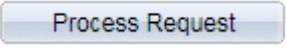# Producing a What-If Report

The What-If Report is a guide to assist students who may be thinking of changing their program of study and wonder how that change would affect their progress. You can use this component to set up and request a simulated or "what-if" advisement report based on alternate programs of study.
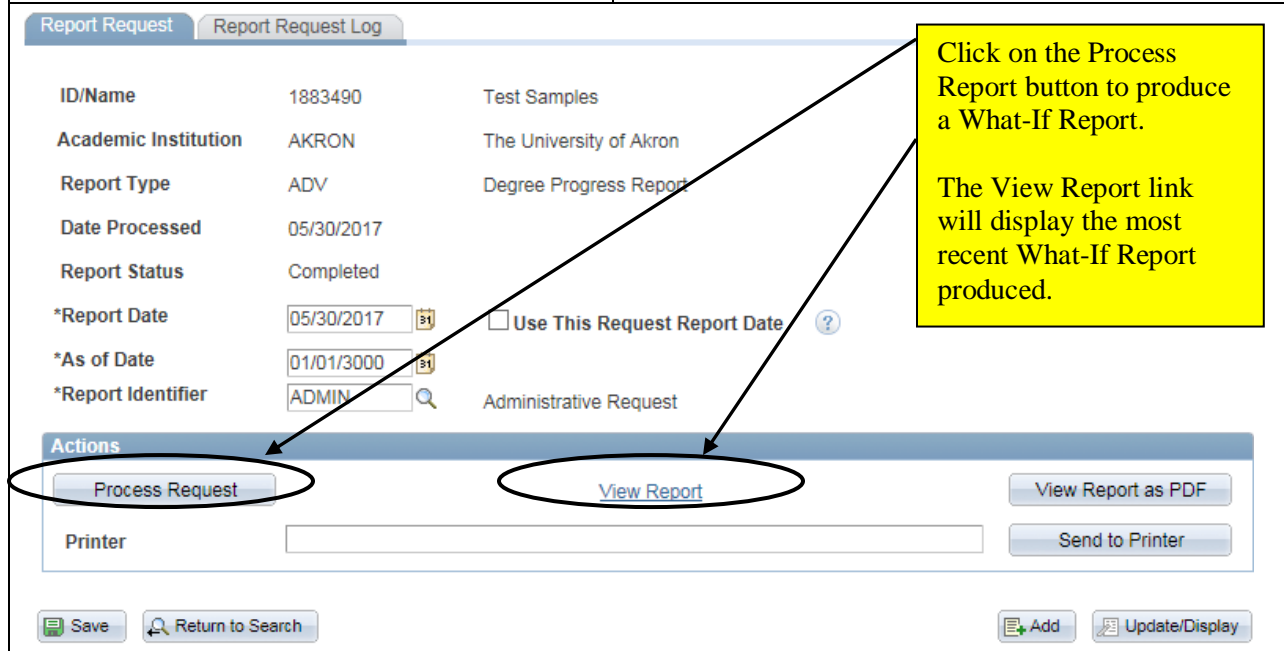
Path: Academic Advisement > Student Advisement > Request Advisement Report

What you do	What happens/Notes
1. Enter the path as shown above.	The Request Advisement Report – Find an Existing Value page is displayed.
2. Click on the **Add a New Value** tab.	The Request Advisement Report – Add a New Value page is displayed.
3. Enter the student's ID in the ID field	
4. Enter WHIF in the Report Type field and then click **Add**.	The Report Request page is displayed.
5. Under the What-If Information bar, click the Use Career Simulation box	The "View/Change the Career Simulation" link appears

Click on the Use Career Simulation box and then click on the View/Change the Career Simulation link

What you do	What happens/Notes
6. Click on the "View/Change the Career Simulation" link	The Create What-If Scenario page appears

Create What-If Scenario

ID/Name	1883490	Test Samples
Academic Institution	AKRON	The University of Akron
Report Type	WHIF	What-If Advising Report

The Copy Current Program button will populate the What-If Data with information from the student's program/plan.

If you use the copy button, check to see if multiple rows exist. If yes, delete any unnecessary rows.

[Copy Current Program]   [Clear What-If Values]

Program What-If Data   View All First ◄ 1 of 2 ► Last

*Academic Institution	The University of Akron	
*Academic Career	Undergraduate	
*Career Requirement Term	4177	2017 Fall
*Requirement Term	4171	2017 Spring
Student Career Nbr	1	
*Academic Program	UNIVU	The University of Akron UG

Plan What-If Data   View All First ◄ 1 of 1 ► Last

*Requirement Term	4171	2017 Spring
*Academic Plan	242010BS	Organizational Supervision
Plan Sequence	10	

Sub-plan What-If Data

*Requirement Term		
*Academic Sub-Plan		
Plan Sequence	10	

[OK]

Optional: More than one plan may be entered for the What-If scenario (such as a major and a minor). If additional plans are to be evaluated in the same scenario, insert a row under the Plan What-If Data row.

Note: We do not utilize Sub-plans.

What you do	What happens/Notes
7. Click the [Copy Current Program] button.	Information from the student's program/plan will populate into the Program What-If Data fields. ⏱ This is a time saving feature and is helpful in ensuring the correct Career and Program requirement terms are entered.
8. If multiple rows were populated, click the delete row [–] button under the Program What-If Data bar to delete any unnecessary rows.	Unnecessary rows are removed.

What you do	What happens/Notes
9. Under the Program What-If Data bar, the following fields are populated: • Academic Career • Career Requirement Term • Requirement Term (this is the program requirement term) • Academic Program	If necessary, you may make changes to these entries. Please note: It is recommended that the Career Requirement Term NOT be changed (so that the correct GE program is used in the What-If.
10. Under the Plan What-If Data bar, make changes to the following fields to create your What-If simulation: • Requirement Term (this is the plan requirement term) • Academic Plan (the what-if plan number)	The fields are populated with your entries
11. Optional: More than one plan may be entered for the What-If scenario (such as a major and a minor). If additional plans are to be evaluated in the same scenario, insert a row under the Plan What-If Data row by clicking on the insert row ➕ button.	An additional row is available to add an additional plan.
12. After entering the What-If data, click on the ⬛ OK button	The Report Request page is returned
13. Click on the ⬛ Process Request button.	The What-If Report is displayed

Report Request	Report Request Log

ID/Name	1883490	Test Samples
Academic Institution	AKRON	The University of Akron
Report Type	ADV	Degree Progress Report
Date Processed	05/30/2017	
Report Status	Completed	
*Report Date	05/30/2017	☐ Use This Request Report Date ?
*As of Date	01/01/3000	
*Report Identifier	ADMIN 🔍	Administrative Request

Actions

Process Request   View Report   View Report as PDF

Printer   Send to Printer

💾 Save   🔍 Return to Search   ➕ Add   📄 Update/Display

> Click on the Process Report button to produce a What-If Report.
>
> The View Report link will display the most recent What-If Report produced.

Questions about the Degree Progress Report

Questions about the Degree Progress Report may be directed to the Office of the University Registrar at degreeprogress@uakron.edu.